



PRESENT:

Mr. Daniel A. Gecker, Chairman
Mr. Sherman W. Litton, Vice-Chairman
Mr. Jack R. Wilson, III
Mr. Russell J. Gulley
Mr. F. Wayne Bass
Mr. Thomas E. Jacobson, Secretary to the Commission,
Planning Director

ALSO PRESENT:

Mr. William D. Poole, Assistant Director,
Development Review, Planning Department
Mr. Glenn E. Larson, Assistant Director, Plans and Information
Branch, Planning Department
Ms. Barbara Fassett, Planning Administrator, Advance Planning
and Research Branch, Planning Department
Mr. Carl D. Schlaudt, Principal Planner, Advance Planning
and Research Branch, Planning Department
Mr. Steven F. Haasch, Planner, Advance Planning and
Research Branch, Planning Department
Ms. Kuzhalmozhi Sundar, Planner, Advance Planning and
Research Branch, Planning Department
Ms. Linda N. Lewis, Administrative Secretary, Administrative
Branch, Planning Department
Ms. Deanna D. Harkabus, Secretary, Administrative
Mr. David W. Robinson, Assistant County Attorney,
County Attorney's Office
Ms. Tara McGee, Assistant County Attorney,
County Attorney's Office
Mr. R. John McCracken, Director,
Transportation Department
Mr. Steven E. Simonson, Sr., Civil Engineer,
Transportation Department

Mr. Jay Payne, Budget Manager,
Budget and Management Department
Mr. Michael S. Golden, Director,
Parks and Recreation Department
Mr. Stuart Connock, Jr., Chief of Park Design
and Construction, Parks and Recreation Department
Ms. Jennifer Wampler, Planner, Parks Maintenance Division,
Parks and Recreation Department
Deputy Chief Paul A. Shorter, Administration,
Fire Department
2nd Deputy Chief Frank H. Edwards,
Operations, Fire Department
Mr. Robert C. "Rob" Key, Assistant Director,
General Services Department
Mr. Michael Mabe, Director,
Library Services
Ms. Deborah Winecoff, Senior Administrative Analyst,
Library Services
Lt. Colonel James P. Bourque, Deputy Chief of Police,
Police Department
Dr. Billy K. Cannaday, Jr., Superintendent,
School Administration
Ms. Kathryn S. Kitchen, Assistant Superintendent
for Business and Finance, School Administration
Ms. Cynthia Owens-Bailey, Director of Planning,
School Administration

WORK SESSION

At approximately 4:00 p. m., Messrs. Gecker, Litton, Wilson, Gulley, Bass and staff from various County Departments met in Room 502 of the Administration Building in the Chesterfield County Government Center Complex for a special work session and dinner to discuss the following:

4:00 p. m. DINNER.

4:30 p. m. Planning Commission to meet in Chesterfield County Government Center, Administration Building, Room 502 Conference Room, 9901 Lori Road, Chesterfield, Virginia.

- A. Requests to Postpone Action, Emergency Additions or Changes in the Order of Presentation.**
- B. Public Facilities Plan.**
- C. Adjournment.**

A. REQUESTS TO POSTPONE ACTION, EMERGENCY ADDITIONS OR CHANGES IN THE ORDER OF PRESENTATION.

There were no requests to postpone action, emergency additions or changes in the order of presentation.

B. PUBLIC FACILITIES PLAN.

Mr. Schlaudt presented a computer-generated overview of the draft Public Facilities Plan, summarized the five (5) major components of the Plan and individually addressed each component, providing an explanation of various elements as they pertained to comprehensively assessing existing and future public facility needs throughout the County.

Upon conclusion of Mr. Schlaudt's presentation of the Fire/Rescue, Library, Parks and Recreation and Police components, there was discussion/clarification of each respective department's existing and future assessment needs, as outlined in the Plan.

The Commission recessed at approximately 5:56 p. m.

The Commission reconvened at approximately 6:10 p. m.

Upon conclusion of Mr. Schlaudt's presentation of the Transportation and School components, there was discussion/clarification of each respective department's existing and future assessment needs, as outlined in the Plan.

Upon conclusion of the discussion, the Commission suggested text changes to the Introduction and the Fire/Rescue, Parks and Recreation and School components of the Plan and requested additional information in several areas relative to the School component (i.e., time frame to replace the HVAC system at Clover Hill High School, the Superintendent's Proposed FY2005-2010 Capital Improvement Plan, short term projections on potential school capacity decreases and costs associated with replacing Clover Hill High School and converting the current high school to a middle school).

C. ADJOURNMENT.

There being no further business to come before the Commission, it was on motion of Mr. Wilson, seconded by Mr. Litton, that the meeting adjourned at approximately 7:35 p. m. to January 29, 2004, at 5:00 p. m. in the Executive Session Meeting Room of the Chesterfield County Government Complex.

AYES: Messrs. Gecker, Litton, Bass, Gulley and Wilson.

Chairman/Date

Secretary/Date